QUALIFICATIONS:
1. Possession of a current license to practice as a registered professional nurse in the State of Oregon.
2. Graduate of an accredited school of nursing with at least one year experience in acute care.
3. Prefer one year work experience as a Professional Community Health Nurse (Hospice, Home Health). Oncology or specialty care unit preferred.
4. Possession of a valid Oregon Driver’s License and dependable transportation. Able to provide proof of adequate automobile insurance. Ability to do extensive driving in a variety of weather conditions and at night, as needed.
5. Must be able to meet the physical demands of the job, such as patient lifting, repositioning, transferring, etc.
6. Must possess a sensitive and compassionate attitude towards accepting death as part of life and enhancing the quality of life for patients, assigned to his/her care. Assist in maintaining a kind and respectful work place with peers and Hospice Staff/Volunteers.
7. Accepts various/diverse lifestyles and accepts death as a natural part of life. Focuses upon patient comfort and does not prolong nor hasten ones life.
8. Strong communication skills both written and verbal.
9. Ability to work a team member and serve as a mature associate representative for the South Coast Hospice (SCH) organization.
10. Ability and willingness to work effectively with diverse people and/or populations.
11. Strong communication skills, both verbal and written, with fellow workers, patients, and their families.
12. Must be trustworthy, with an ability to maintain confidentiality regarding patients, SCH and personal matters.
13. Demonstrate strong work ethic founded upon integrity, organizational skills, and goal orientated behavior.
14. Available to work a flexible work schedule to include Saturdays and or weekends as necessary.
JOB DESCRIPTION -
REGISTERED NURSE WEEKEND AND/OR ON-CALL/STAFF NURSE

PURPOSE:
The weekend On-Call Staff Nurse is responsible for nursing call Friday 8:00 am through Monday 8:00 am. The Weekend Staff Nurse is first call during this time. Scheduled visits may be assigned during daytime hours. Weekend RN reports directly to Patient Care Coordinator (PCC) or acting PCC Relief. In the absence of both, the South Coast Hospice Executive Director.

SUPERVISION RECEIVED:
The Staff/Weekend RN reports to and is supervised directly by the SCH PCC. In the absence of PCC, reports directly to PCC Relief. In the absence of PCC Relief, reports directly to Executive Director.

DUTIES AND RESPONSIBILITIES:

1. Ensures quality and safe delivery of SCH services, within the guidelines of accepted nursing practice and state and local law.

2. Assumes case management responsibilities for individual patient/family including:
   - Comprehensive Physical Assessment.
   - Pain assessment and management.
   - Symptom control management as it relates to terminal illness.
   - Coordination of SCH services to the patient/family.
   - Weekend on-call visiting Staff Nurse.

3. Completes required documentation (i.e. assessments, care plans, clinical notes, agency tracking forms, etc.) In a timely manner in accordance with agency policies.

4. Establishes a therapeutic nursing relationship with the Hospice patient/family/caregivers.

5. Provides weekend coverage and may assist during times of excessive nursing absenteeism.

6. Is directly responsible to the Patient Care Coordinator and works under the direction of the patients attending physician.

7. Informs the Patient Care Coordinator of unusual or potentially problematic patient/family issues.

8. Communicates regularly with the Patient Care Coordinator and other Staff members to review problems or unique issues from weekend visits, share professional support, and exchange feedback aimed toward enhancing professional growth.

9. Responsible for supervision of Home Health Aides under his/her direction, per agency policy.
JOB DESCRIPTION -
REGISTERED NURSE WEEKEND AND/OR ON-CALL/STAFF NURSE

10. Confers with Social Worker regarding patient/family referral to other community agencies/resources as appropriate.


12. Participates in Nursing Staff Meetings as requested.

13. Serves as a member of the SCH Care Team and participates in Care Team meetings.

14. Participates in weekly Interdisciplinary Group meetings as requested.

15. Participates in the SCH’s orientation and In-service training programs for Professional Staff and maintains a record of In-service programs attended.

16. Serves on agency committees upon request, such as Quality Improvement.

17. Assists with Volunteer Training as requested.

18. Assists with community education regarding the SCH program as requested.

19. Is responsible for teaching patients, families and caregivers.

20. Accepts other assignments and duties as appropriate.

21. Exhibits and supports a kind, decent, and respectful behavior in the workplace.

22. Demonstrates continued professional growth and development through participation in education programs and review of current health care literature.

23. Participates in Staff training, educational programs, and Volunteer Training Program as appropriate.

24. To adhere to all SCH Personnel Policies including, but not limited to:
   9 SCH Standards of Conduct as described in the agency’s Compliance Plan
   9 SCH Privacy Practices in accordance with HIPAA regulations.
   9 SCH Sexual Abuse and Molestation Policy.

___________________________________________________  _______________________
Employee’s Signature                                  Date

___________________________________________________  _______________________
Executive Director’s Signature                        Date